

INSTRUCTIONS FOR VISITING U.S. STUDENTS

McGovern Medical School welcomes visiting senior medical students to its senior elective program.

McGovern Medical School uses VSAS, the Visiting Student Application Service, to receive visiting student applications for the 2018-2019 academic year. Applications may be submitted through VSAS starting on May 1, 2018. Students will be notified of their acceptance via email sometime in July after UT students are placed. To apply to our institution, please complete and send us a VSAS application for your preferred electives and dates.

For more information on our visiting student electives, please contact Jamie Munsinger at jamie.d.munsinger@uth.tmc.edu or 713-500-5167. For more information on VSAS, please visit www.aamc.org/vsas or contact VSAS at vsas@aamc.org or (202) 478-9878.

Visiting students must be in their final year of study and may only apply for electives offered **August – May**. Approval to rotate at McGovern Medical School is granted solely by the Office of Student Affairs. **Approvals obtained directly from department coordinators will not be honored.**

Our electives are offered in calendar-month blocks **beginning on the first day of each month and ending on the last day of each month.** Visiting students are limited to no more than **two (2) one-month** electives. Applications are due no later than 30 days prior to requested month.

If you are applying for the senior year beginning August, 2018 you should know that departments do not review elective applications until McGovern Medical School students' schedules are finalized at the end of May 2018. After that time, all applications will be processed as soon as all the required documents are received. This office will notify you if space is available in the time period you have requested. If you are applying for an elective at the Lyndon B. Johnson Hospital (LBJ) you will be required to have transportation.

The application process normally takes 3-4 weeks.

APC SELECTIVES ARE NOT OPEN TO VISITING STUDENTS

Application Request Procedure

VSAS: <https://www.aamc.org/vsas>

VSAS is only available to students enrolled in colleges participating in VSAS. All students not attending a college participating in VSAS please fill out a request for a paper application by clicking here: <https://apps.uth.edu/studentvisitor>.

Requirements:

1. Statement of good standing.
2. Official medical school transcript.
3. Verification that you are covered by malpractice insurance.
4. Verification of immunizations, including the completion of Hepatitis B vaccination series or proof of immunity.
5. Proof of health insurance coverage (including both sides, of current insurance card **must** accompany application).
6. USMLE scores.
7. Photograph.
8. A \$50.00 per month non-refundable processing fee. Please **DO NOT SEND PERSONAL CHECKS OR CASH**. Processing fee **must** be a money order made payable to UT-HSC. Money orders can be easily obtained at your local Post Office or convenience stores.
9. There is a \$50.00 charge for any change to your approved application, and you must submit a new application form.
10. All above mentioned documents and application fees must be received in the Office of Student Affairs at least one month before the requested elective start date.

Housing and Parking

We are unable to provide housing or parking for visiting students.

For parking options please call the Texas Medical Center Parking Office at 713/791-6161 or <http://www.tmc.edu/contact/parking/>.

Electives Catalog Website

Our elective catalog is located at <https://med.uth.edu/admissions/student-affairs/visiting-student-course-catalog/> if you wish to review our electives; however, you must apply by requesting/submitted an application.