Learning Management System (LMS): Access and Complete a Course Curriculum for Providers

This reference guide details how providers will find and complete their training curriculum in the Meridian Learning Management System (LMS).

Logging Into the LMS

1. To access the LMS homepage, type one of the following into the URL address field:
   a. If using a Harris Health computer, type eLearning and press Enter.
   b. If using an external computer, type https://learning.harrishealth.org and Enter.

   Notes: If you are unsuccessful with option “b” due to a security firewall, please go to the Appendix (pages 8-9) and follow the steps for Logging Into the LMS via Citrix.

   Do not use an existing hyperlink to access the system as it may interrupt or end your session. The above information must be entered into the URL address field.

2. On the LMS home page, enter your Network login information and click on the Log In button.

   Note: You cannot view the modules without a Harris Health login ID and password. If you need to obtain a Harris Health login ID and password, please contact the Service Desk at 713-566-4357.
Finding Your Training

1. Once you successfully log-in, the Training Home tab displays.

2. In the Search box (on the right side of the page) under Browse Categories click the Medical Staff hyperlink.
3. You will land on the **Browse Training Catalog** page. Click on the **See all content for this category** hyperlink.

4. You will land on the **Search Results** page. Choose the curriculum applicable to your role and service area (Inpatient, Ambulatory or Emergency Center) by clicking on the hyperlink curriculum title.

   ! **Note:** If you are working in more than one service area, you will need to complete a curriculum for each one.
5. Once the training has been accessed, click the **Enroll** button.

6. The system will display an enrollment confirmation and an email will be sent to your Harris Health account acknowledging your successful enrollment.
Completing the Curriculum

1. Click the **Access Item** button to start the course curriculum.

2. Click on the course title hyperlink to review and complete the module.

   **Note:** The required curriculum modules must be completed in the order shown. The system will not allow you to proceed on to the next module without completing the previous one. **All training activities (including the feedback page) must be completed in order to be credited for the course.**
3. Once you open the hyperlink, click on the **Open Item** button.

4. The module opens and you are ready to review the content.

5. When you have completed the module, click either the **Training Home** or **My Upcoming Training** tab to access the course curriculum again.

   **Note:** To access completed modules, select either **Open Current Attempt** or **Open New Attempt**.

6. Proceed with the next curriculum module by clicking on the course title hyperlink. Use steps 2 – 5 of this section to guide you through the remaining modules.
7. Please note any **optional activities** that may be available for your course (located under the required training section). They can be viewed in any order and are not required to earn completion status for the curriculum.
Appendix: Logging Into the LMS Via Citrix

1. Access the Harris Health System homepage by typing https://Harrishealth.org in the URL address field.

2. Click on the Employees tab at the top of the page.

3. Click on the Citrix Portal Login hyperlink.

4. Login to Citrix using your Harris Health Network ID and Password.
5. Click the **HCHD Home Page** icon.

6. Click the **eLearning** hyperlink from the vertical navigation panel on the far left side of the page.

7. On the LMS home page, enter your **Network login** information and click on the **Log In** button.