MINUTES

• Introduction
  a. Call to Order at 4:30 pm
  b. Housekeeping reminders

• Approval of Minutes – June 2022

• Reports
  a. Faculty Affairs updates – Dr. Kevin Morano
     • Kevin Morano is adding the responsibility of interim chief academic officer as of July 1, 2022. He has been promoted to senior vice president for faculty affairs and development and will continue as the associate dean of faculty affairs at MMS.
     • Annual affiliation agreement with MHH has been signed
     • Committee on Committees- 1st round completed to fill slots for the committees
     • Mentor and Promotion Program (MAPP)- completing 1st year in August, 2022
  b. Graduate Student Education Committee updates (GSEC) – Dr. Kendra Carmon
     • This committee creates educational and social/networking opportunities, provide changes for learning and career development, recognizes graduate student achievements, and recruits future graduate students
     • Supports our graduate students at McGovern Medical School
     • $11,000 in annual support to each GSBS doctoral program within the medical school
     • Core Activities
       • Research Poster Competition at the McGovern Medical School Research Retreat
       • Dean’s Research Scholarship Awards ($1500-$3000)
       • Travel Awards for Conference Presentations and Training Courses ($750)
       • Grant Award Bonuses ($250)
     • GSEC Parking Assistance Program-the funds traditionally used for Travel Awards were used to provide parking assistance to students while there were travel restrictions in place.
     • Laptop Loan Program- GSBS students at McGovern can borrow laptops for one month (renewable)
     • GSEC Student Support Survey (53 respondents)
       #1 concern is parking due to cost and availability and GSEC formed subcommittees to address other student needs on GSEC Visibility/Social Events/Social Media
       • Career Panel/Roundtable Discussions
       • Graduate Student Research Symposium
       • GSEC is on social media @UTHealthGSEC
       • Houston Zoo Lights Events- January 6, 2022
       • GSEC Virtual Career Panel- May 11, 2022
       • Research Poster Competition, April 28, 2022, Held at MMS, 7 awards presented.
       • Graduate Student Research Symposium-May 26, 2022, Dean’s Research Scholarship Awards- Recognizes doctoral students who have achieved distinction in biomedical research. Awards ranging from $1500-$3000
       • Annual Ice Cream Social- June 30, 2022 for GradSURP and MicroSURP to mingle with current graduate students
c. Curriculum Committee updates – Dr. Philip Orlander
   • Dr. Patricia Butler retired, and Dr. Hormann is the new Vice-Dean for Educational Programs
   • Office locations now include MSB G.420, Medical Student Research Office JJL 315, Curriculum Support JJL304, Educator Development JJL 351
   • Recruitment: Education Specialist in progress, Educational Programs Coordinator II- 4th year selectives
   • 2021-2022 Academic Updates
     • COVID
       • Return to predominant in-person
       • Hybrid lectures/sessions
     • LCME
       • Virtual Site visit June/2020 + virtual visit with Students August 2020
       • Final Report March 2021
       • 17 Working committees on Action Plans
       • Secretariat Visit July 13/14, 2021
       • Limited Site Visit May 2022
       • Report to LCME
       • LCME determination – October 2022
   • Revised MMS Course Review Process
     • Merged Pre-Clerkship and CACE Subcommittees into Curriculum Review Subcommittee: responsible for all course/module/clerkship reviews, phase reviews, curriculum as a whole
     • Annual short “dashboard” reviews of all courses: brief curriculum committee presentations
     • Comprehensive Reviews every 3 years (thorough curriculum committee presentations)
       • Year 1: CFT courses
       • Year 2: Pre-clerkship courses
       • Year 3: Clerkship courses
     • Corresponding Phase Review annually
     • Curriculum as a whole review every 3 years
   • MMS Course Review Process
     • Short reports (Pre-clerkship)
     • Short reports (Clinical)
     • Comprehensive Reviews
   • Upcoming: Macy grant to look at interprofessional grant (involving the 6 schools) with 1st-year medical students, iCare, QEP, Review and update a strategic plan for education

d. Diversity Committee update – Dr. Joseph Nevarez
   • McGovern Medical School is committed to diversity and inclusion of each member of the medical school family – students, faculty, staff, residents, fellows, patients, alumni, parents, donors, and friends.
   • Formal Diversity Policy Statement
   • Faculty Diversity Committee Mission Statement
   • Vice Chairs for Diversity and Inclusion: Vice Chairs demonstrate cultural awareness and knowledge and provide vision and leadership for diversity and inclusion initiatives across the department’s various clinical, research, and teaching sites. Report to the Chair of the Department and work closely with the Chair, departmental administration, and MMS Diversity Leaders (13 Vice Chairs)
   • Committee Work: MMS Policies and metrics
• Faculty Diversity Engagement Survey (every 2 years)
• Strategic Plan for Diversity and Inclusion
• Faculty Development presentations with the Office of Educational Programs
• Holistic Mentorship- an informal mentoring experience with a list of faculty members volunteering to share both personal and professional identities to relate to the life experiences of our diverse student/resident body. Sharing personal stories e.g., immigration, parenting challenges, underrepresented groups, discrimination.
• Nationwide:
  • Current Events- highlighting speakers, speaker series, activities
  • Book challenges - Library staff in every state faced an unprecedented number of attempts to ban books.
  • CRT (Critical Race Theory)
• Texas:
  • House Bill 3979 & Senate Bill 3 limits to any subject in grades K-12, including ethnic studies courses.
  • The Texas laws forbid schools from requiring concepts in courses such as that "an individual, by virtue of the individual’s race or sex, is inherently racist, sexist, oppressive, whether consciously or unconsciously,"
  • House Bill 3979
capitol.texas.gov/tlodocs/87R/billtext/pdf/HB03979F.pdf#navpanes=0
• John P and Katherine G McGovern DEI Award- The Distinguished Faculty Award in DEI was awarded to Wendy Chen, Department of Surgery.
e. Faculty Appointments, Promotion, and Tenure Committee update (FAPTC) – Dr. Peter Doris
• FAPTC Charge from MMS Bylaws:
  • FAPTC shall evaluate the credentials and qualifications of faculty members and make recommendations to the Dean concerning their appointment, promotion in rank, and eligibility for tenure.
• Member induction and candidate review process
  • New members receive training provided by the chair about 50-minute orientation
  • FAPTC reviews only candidates for rank of Associate Professor and Professor
  • A primary and secondary reviewer is assigned to each candidate
  • Full promotion dossiers are reviewed, and written reports are produced, presented, and discussed
  • Full professor candidates reviewed by a subcommittee comprised of 1 FAPTC member and two other professors who are outside the committee – presented to whole FAPTC for vote
  • Candidates in the same department as a FAPTC are considered member conflicts and the FAPTC member/s affected is/are excluded from discussion and voting
• Committee in person meetings (used for promotion/tenure considerations of existing faculty)
  • 13 in-person/zoom committee meetings were held
  • 92 candidates were reviewed: 28 for professor candidates and 64 for associate professor candidates
  • 12 of these candidates were also reviewed for tenure
• Electronic Meetings (used for new, emeritus, and endowment appointments)
  • Total New Appointments, 39
  • Endowment Awards, 27
  • Professor Emeritus, 3
• Estimated time commitment by each committee member
  • TOTAL: 146 hours (~3.5 weeks)
Old Business

a. Candidates elected for 2022-2023 Faculty Senate Chair-elect and Secretary-elect positions:
   • Chair-Elect: Dr. Summer Ott, Associate Professor Department of Orthopedic Surgery
   • Secretary-elect: Kathryn “Katie” Leal, MS, CGC, Instructor, Department of Pediatrics

b. Candidates elected for IFC representatives
   • Zi Yang Jiang, MD, Associate Professor, Otorhinolaryngology-Head & Neck Surgery
   • Carrie Bakunas, MD, Assistant Professor, Emergency Medicine
   • Gazala Siddiqui, MD, Associate Professor, Ob/Gyn And Reproductive Sciences
   • Rajesh Pandey, MBBS, MD, Assistant Professor, Pediatrics
   • Rehal Bhojani, MD, Assistant Professor, Orthopedic Surgery

Adjournment at 5:25pm

Next meeting: Thursday, August 18, at 4:30 PM

Dr. Nahid Rianon – Chair
Dr. Georgene Hergenroeder – Chair-Elect
Dr. Renee Flores – Secretary
Dr. Olasimbo Chiadika – Secretary-Elect
Dr. Catherine Ambrose – 2020-2021 Past-Chair

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