Getting Ready to Participate in a Webex Meeting

Watch how to join a meeting video (2:30)

Microphone and Camera

- Laptop – You should be good to go! Most laptops have webcams embedded.
- Desktop - Use an external webcam or dial-in with your phone.

Browser

- **Google Chrome** or **Firefox** (IE and Safari don’t always work with Webex)
- **DO NOT USE VPN or Remote Desktop Connection**

Try it out

- **Login** to your personal Webex Meeting room ([https://uthealth.webex.com/](https://uthealth.webex.com/)) > **Click Start a Meeting**

- **Practice** these actions
  1. Turn on/off your microphone
  2. Turn on/off your video
  3. Open/close the participant panel
  4. Open/close the chat panel
  5. Raise/lower your hand

**Note:** You will receive a link or a meeting number if someone else scheduled the meeting. To join the meeting, type in the meeting number in the search box from the Home page, and click **Start to Join**

**Support**

- WebEx Technical Support (24/7): 1-866-229-3239
- UTHealth Interactive Video Services (M-F, 8AM-5PM): 713-500-5201