



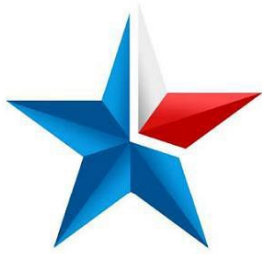
**LoneStar LEND**

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Leadership Education in Autism and  
Neurodevelopmental Disabilities

# Professional Trainee Application

Fall 2019 – Spring 2020



# LoneStar LEND

Leadership Education in Autism and  
Neurodevelopmental Disabilities

*A collaboration between*

The University of Texas Health Science Center at Houston  
University of Houston  
Texas Woman's University  
University of Houston - Clear Lake  
Baylor College of Medicine

TO: Interested Professionals

FROM: Prisca Franklin, Program Coordinator

SUBJECT: 2019-2020 LoneStar LEND Fellowship Program

Applications are now being accepted for the 2019-2020 LoneStar LEND Fellowship Program at the University of Texas Health Science Center at Houston. Enclosed please find program information and an application form. Adults with developmental disabilities, parents and/or siblings of individuals with developmental disabilities, and individuals from diverse backgrounds are encouraged to apply.

## Application Checklist

- Completed 2019-2020 Professional Trainee application
- Curriculum Vitae / Resume
- Two letters of recommendation, including LEND cover sheet
- Signed Employer Letter

Please return application materials **by May 1, 2019** to:

Prisca Franklin

**Email (preferred):** Prisca.Franklin@uth.tmc.edu OR

**Fax:** 713-500-3630

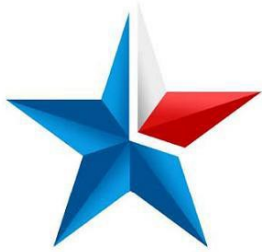
You will receive a confirmation email when your application is received.

**If you do not receive a confirmation email within 3 business days of submitting your application, please call 713.500.3637.**

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*Supported in full by Project #T73MC22236 from the Maternal and Child Health Bureau (Public Health Service Act, Section 399BB (e)(1)(A), as amended by the Combating Autism Reauthorization Act (CARA) of 2011), Health Resources and Services Administration, Department of Health and Human Services.*





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## LoneStar LEND Program Requirements (abridged)

1. LEND Orientation:
  - a. First Friday in September 9am - 5pm
2. LEND Seminars
  - a. September – June: Fridays 9:00am – 4:45pm
3. Service Learning Project
  - a. Weekday time with team members
4. Families as Teachers
  - a. Four lectures from Family Faculty; two encounters with assigned mentor family and attendance at two parent panels
5. Clinical Practica
  - a. 26 clinical rotations (1/2 day – full day each)
  - b. Completed outside of Friday LEND seminars
6. Leadership Weekend
  - a. Friday/Saturday, September 28 & 29 (8:00am - 5:00pm); Houston, TX
7. LEND Conference
  - a. Early Spring (Thursday – Friday); Houston, TX
8. Other Conference Requirement
  - a. BCM Transition Conference: Date TBD (Thursday – Friday); Houston, TX  
OR
  - b. Texas Transition Conference: Date TBD (Thursday - Friday); Dallas, TX
9. Developmental Screening events
  - a. Two Saturdays during LEND Year

## **Program Requirements for LoneStar LEND Trainees**

The mission of the LoneStar LEND Program is to create leaders in the field of Autism Spectrum Disorder and other Neurodevelopmental Disabilities (ASD/DD), utilizing an interdisciplinary training model focused on cultural competence and evidence-based practice. During their 10 month appointment, each LEND Trainee will complete a total of 600+ hours of training and learning activities including:

- LEND Didactic Seminars
- Leadership and Cultural Competence Training
- Clinical Practicum
- Conference Participation
- Family Practicum
- Service Learning Project
- Additional LEND activities including leadership readings & reflections, outreach, etc.

### **LEND Didactic Seminars and Leadership/Cultural Competence Training**

Mandatory sessions will be held on Tuesdays and Fridays in August and thereafter on Fridays only through the end of your LEND appointment. For a sample of the previous year's didactic seminar calendar, visit [www.LoneStarLEND.org](http://www.LoneStarLEND.org).

These sessions will occur mainly at the UTHealth University Center Tower, 7000 Fannin; however some may be scheduled at the UT Medical School, 6431 Fannin or the UTHealth School of Nursing (SON), 6901 Bertner. Four ninety-minute sessions are scheduled each day. Training sessions will include:

- LEND Orientation August (exact date TBD)
- Didactic Seminars
- Leadership and Cultural Competency Curriculum (held on a Friday/Saturday)
- Families as Teachers, Service Learning and Clinical Review Sessions
- Team Building and Group Projects
- Leadership Readings and Book Club Discussions

Attendance at the seminars is required. A limited number of absences are allowed for professional conflicts or illness. Please review the attached attendance policy.

### **Clinical Practicum**

Trainees will participate in a wide variety of clinics and community observational experiences. A total of 26 clinical rotations must be completed within the LEND year, each rotation spans between 4-8 hours. Trainees are responsible for contacting clinics to schedule observations and will keep a log of observational experiences for review by the Training Coordinator at periodic clinical review sessions.

### **Conference Participation**

All Trainees will attend the annual LoneStar LEND conference held in the early Spring (exact date TBD). Trainees are also required to attend either the Texas Transition Conference, or the Baylor Chronic Illness Conference. Additionally, funds will be provided for Trainees to attend at least one additional conference (from a group of selected conferences) or professional development opportunity during the program year.

### **Families as Teachers Program**

Each Trainee will be paired with a mentor family of a child with an ASD/ND to provide an opportunity for Trainees to experience a family's viewpoint into the process of diagnosis, treatment, and day-to-day life with ASD/ND. Trainees will schedule a minimum of two encounters with their assigned mentor family prior to April 30th. In addition, Trainees will attend two parent panels where a variety of disabilities and ethnic backgrounds will be represented. These interactive panels will be moderated by the LEND Family Faculty members and will expose Trainees to a variety of ASD/ND topics from the families' perspectives. Upon completion of the Families as Teachers Program, Trainees will participate in a wrap-up session where each Trainee reflects upon the experience through a brief presentation to faculty and their peers. The presentation will focus on how system and service availability and/or gaps were highlighted by the families' experiences and ideas for services to fill those gaps. The trainee will also highlight how they were most impacted by the family practicum experience and how they anticipate this will affect their practice in the future.

### **Service Learning Project**

During the course of the LEND year, each trainee pursues an area of particular personal interest through the Service Learning Project. Conceptualized and completed in interdisciplinary groups of 3 - 4 trainees, the Service Learning Project will provide multiple opportunities for trainees to experience issues they will face in practice such as accountability, outcome-based approaches, family-centered models, collaboration, and interdisciplinary decision-making. Each of these components offers opportunities for trainees to enhance and strengthen their leadership skills. Trainee groups will present their leadership project at the conclusion of their program (date TBD). The Service Learning Project should focus on an issue in the field of disability/special health care needs and systems change. Each project will result in production of a product (brochure, web page, article, instructional video, etc.). The Service Learning Project is an opportunity to integrate relevant material from LEND seminars and take away a broader perspective of working with an interdisciplinary team.

In addition to the scheduled training sessions, Trainees can expect to spend an average of 8-12 hours per week on LEND activities such as clinical practicum, research, family practicum and other LEND activities, assignments, and projects.

**LEND Fellow Application 2019-2020**  
***Professional Trainee***

Date Submitted: \_\_\_\_\_

**Contact Information**

Name: \_\_\_\_\_

Local Address: \_\_\_\_\_ Permanent Address (if different from Local): \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

What is the best way to contact you?

Home Phone

Day Phone

Cell Phone

Email

**Demographic Information**

Gender:  Male

Female

US Citizen?

Yes

No

Texas Resident?

Yes

No

Ethnicity:  Hispanic/Latino

Not Hispanic/Latino

Race: Black or African American

American Indian/Alaska Native

Asian

White

Native Hawaiian/Pacific Islander

Languages Spoken:

\_\_\_\_\_

Level of Fluency (written and spoken):

Conversational

Intermediate

Native/Bilingual

**Current Education (if applicable)**

Current Degree Program:

College/University: \_\_\_\_\_ GPA: \_\_\_\_\_

Program(s) of Study: \_\_\_\_\_

Advisor: \_\_\_\_\_ Anticipated Date of Graduation: \_\_\_\_\_

Anticipated Degree:  M.A.  M.S.  M.Ed.  M.S.W.  Ph.D.  Other: \_\_\_\_\_

## Prior Education

### Undergraduate Education:

College/University: \_\_\_\_\_ GPA: \_\_\_\_\_

Program/s of Study: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Degree Earned:  B.A.  B.S.  Other: \_\_\_\_\_

### Graduate Education:

College/University: \_\_\_\_\_ GPA: \_\_\_\_\_

Program/s of Study: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Degree Earned:  M.A.  M.S.  M.Ed.  M.S.W.  Other: \_\_\_\_\_

## Employment

Current Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_

Start Date: \_\_\_\_\_

Hours/Week: \_\_\_\_\_

Position Responsibilities:

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Previous Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Hours/Week: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Position Responsibilities:

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## Professional Trainee Application Questions

**Directions:** Please answer each question below. Your answers can be as long or as short as you choose. Answers should be typed and attached to the application packet for final submission.

1. A large part of the LoneStar LEND initiative are the didactic seminars that take place throughout the day on Friday's from 9:00am - 4:45pm. There are typically four per day, each lasting 90 minutes. Would you be able to attend these seminars, based on your schedule?
2. Tell us a bit about yourself. This can include country of origin, hobbies, family life, achievements, etc.
3. What experiences in your life led you to choose your line of work?
4. Please explain why you have an interest in applying for the LoneStar LEND Program after having established yourself in your professional career. In your answer, include how you feel this program might contribute your professional aspirations.
5. How do you plan on balancing the requirements of this program with your work schedule?
6. Describe previous work experience/scholarship/personal involvement with individuals with ASD or NDs. What is your interest in working with individuals with neurodevelopmental disabilities and their families?
7. The LoneStar LEND program is designed to support the development of leadership skills that will assist participants to be effectively engaged in positive social change for people with disabilities. What do you believe are the characteristics of an effective leader? Tell us about any opportunities you have had to be a leader. What skills did you use? And what have you experienced as barriers to effective leadership?
8. As a LEND trainee what strengths would you bring? What do you anticipate as potential challenges? What aspect of the LoneStar LEND program is of most interest to you?
9. Where do you see yourself in 10 years? What do you see yourself doing?
10. How did you hear about the LoneStar LEND program?
11. Is there any other information about yourself you'd like to share with us?





**LEND Fellow Recommendation Letter Cover Sheet**

This form is to be completed by applicant and reference. Please attach a copy to each letter of recommendation.

**Email (preferred):** Prisca.Franklin@uth.tmc.edu | **Fax:** (713) 500-3630

**To be Completed by Applicant:**

Name \_\_\_\_\_ Date of Birth (mm/dd/yy) \_\_\_\_\_

Applicant's Statement  *I waive*  *I do not waive my right to review reference materials*

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**To be Completed by Reference:**

How long have you known the applicant? \_\_\_\_\_

What is (or has been) the nature of your relationship? (i.e. instructor, supervisor, etc.)  
 \_\_\_\_\_

How well do you know the applicant?

Extremely Well  Fairly Well  Not Very Well

Have you seen him/her directly care for children?  Yes  No

Have you seen him/her directly care for children with special needs?  Yes  No

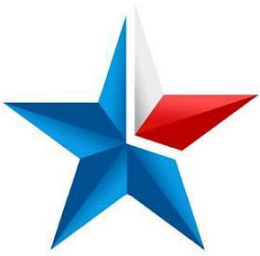
Would you hire this applicant to work with children who have special needs? Why or why not?  
 \_\_\_\_\_

On a separate page, please describe your estimate of the applicant's potential for success as a LEND fellow. Please include your appraisal of the applicant's academic background, professional and/or research experience, and leadership capacity.

Name and Title \_\_\_\_\_

Profession or Occupation \_\_\_\_\_

Reference Signature \_\_\_\_\_ Date \_\_\_\_\_



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 University of Houston  
 Texas Woman's University  
 University of Houston - Clear Lake  
 Baylor College of Medicine

## LEND Fellow Recommendation Letter Cover Sheet

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**To be Completed by Applicant:**

Name \_\_\_\_\_ Date of Birth (mm/dd/yy) \_\_\_\_\_

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Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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How well do you know the applicant?

Extremely Well  Fairly Well  Not Very Well

Have you seen him/her directly care for children?  Yes  No

Have you seen him/her directly care for children with special needs?  Yes  No

Would you hire this applicant to work with children who have special needs? Why or why not?  
 \_\_\_\_\_

On a separate page, please describe your estimate of the applicant's potential for success as a LEND fellow. Please include your appraisal of the applicant's professional and/or academic background, character and leadership capacity.

Name and Title \_\_\_\_\_

Profession or Occupation \_\_\_\_\_

Reference Signature \_\_\_\_\_ Date \_\_\_\_\_

Supported in full by Project #T73MC22236 from the Maternal and Child Health Bureau (Public Health Service Act, Section 399BB (e)(1)(A), as amended by the Combating Autism Reauthorization Act (CARA) of 2011), Health Resources and Services Administration, Department of Health and Human Services.

## References

Please list three references (who are NOT one of your recommendation letter writers) who are familiar with your character, work and/or scholarly experience.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Institution/Company: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Dates of Contact: \_\_\_\_\_ to \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Institution/Company: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Dates of Contact: \_\_\_\_\_ to \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Institution/Company: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Dates of Contact: \_\_\_\_\_ to \_\_\_\_\_

I grant permission for LEND faculty and staff to contact the above references for additional comments and queries.

Signature \_\_\_\_\_ Date \_\_\_\_\_

To be considered for LoneStar LEND Fellowship candidacy, you must submit this application, a copy of your Curriculum Vitae/Resume, two recommendation letters, and a signed Employer Letter. Incomplete packages will not be reviewed.

Completed application materials should be sent to -

Prisca Franklin  
UT Health Science Center at Houston

**Email (preferred):** Prisca.Franklin@uth.tmc.edu

**Fax:** 713-500-3630

You will receive a confirmation email when your application has been received.

**If you do not receive a confirmation email within 3 business days of submitting your application, please call 713.500.3637.**



An interdisciplinary collaboration among:

University of Texas Health Science Center at Houston (UTHealth),  
University of Houston,  
Texas Woman's University,  
University of Houston Clear Lake, and  
Baylor College of Medicine

Dear Employer,

\_\_\_\_\_ has submitted an application to the *LoneStar Leadership Education in Autism and other Neurodevelopmental Disorders [L.E.N.D.] Training Program* for the academic year September 2019 through June 2020.

There are currently 52 LEND programs located in 44 US states, with an additional six states and three territories reached through program partnerships. Collectively, they form a national network that works together to address national issues of importance to children with special health care needs and their families. While each LEND program is unique, with its own focus and expertise, they all provide interdisciplinary training, have faculty and trainees in the 16 Maternal-Child Health disciplines, and include family members and individuals with disabilities as paid program participants.

Before we can finalize this application, we need assurance that this trainee will have the appropriate time to successfully perform the components of the LEND training, which include the following:

- Weekly didactic seminars scheduled on Fridays from 9am to 5pm;
- 26 Clinical observations scheduled in half-day time slots by the trainee during variable weekday business hours;
- Service Learning Project for which the applicant must meet with his/her fellow trainees to complete, either during regular business hours or after hours, depending on the trainee group and the specific Project;
- Attendance at either the Baylor College of Medicine Chronic Illness and Disability Conference in October 2019 (exact date TBA) or the Texas Transition Conference in February 2020 (exact date TBA);
- Attendance at one additional national or local conference occurring during typical business hours over several days.

Your signature below attests to your agreement with the time requirements for successful completion of the LoneStar LEND. If you do not agree, kindly inform us by email to [Prisca.Franklin@uth.tmc.edu](mailto:Prisca.Franklin@uth.tmc.edu) in addition to informing the applicant.

Thank you for your time and consideration.

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Signature

Date

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Printed name

Position

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Employer/ Company Name & Address

Phone