Addendum to Job Description

Job Title: Spec, Clinical Program 2 (PI)
Department/Area: HDVCH
Revision Date: 3/11/21
Job Code: T020XE

JOB SUMMARY

This role will act as the Children’s Surgical Verification Process Improvement (PI) Specialist in accordance with the program establish through the American College of Surgeons. This role is fundamental to the implementation and evaluation of the children’s surgical program quality improvement initiatives. In addition to administrative ability, the PI role must show evidence of educational preparation and relevant clinical experience in the care of pediatric patients with surgical needs. The PI works in close collaboration with the Children’s Surgery Program Manager (CSPM) and the Medical Director of Children’s Surgery (MDCS) to support the team’s efforts in quality improvement. The PI assumes day to day responsibility for the process and performance improvement activities as they relate to nursing and ancillary personnel and assists the CSPM and MDCS in carrying out the same functions for the physicians.

EDUCATION and / or EXPERIENCE, LICENSURE AND CERTIFICATION (List Preferred Only)

<You may add Preferred Education, Experience, Licenses or Certification; you cannot change or delete any existing Requirements from the job description.>

Preferred clinical experience working in pediatric Surgical Services.

ADDITIONAL RESPONSIBILITIES:

- Monitor clinical processes and outcomes and system issues related to the quality of care provided; develop quality filters, audits, and case reviews; identify trends and sentinel events; and help outline remedial actions while maintaining confidentiality.
- Collection, coding, and developing processes for validation and analysis of data. Design and oversee the data collection to facilitate performance improvement activities, trend reports, and research while protecting confidentiality.
- Support the CSPM in coordination across the continuum of children’s surgical care, which includes planning and implementation of clinical protocols and practice management guidelines, monitoring care of pediatric surgical patients, and serving as a resource for clinical practice.
- Participate in case review and implement practice guidelines.
- Represent the children’s surgical program on various hospital and community committees to enhance and foster optimal care management of pediatric surgical patients.
- Serve as an internal resource for staff in all departments, and act as an extended liaison for other system entities.
- Be involved in research projects, analysis, and distribution of findings. Facilitate protocol design for accurate data collection, feedback, and analysis, and understand the requirements of research oversight.
- Support the CSPM in the development of children’s surgical care systems at the community, state, provincial, or national level.